OFFICE OF THE ATTORNEY GENERAL FISCAL AND PERSONNEL DIVISION

200 St. Paul Place Baltimore, Maryland 21202 (410) 576-6440

DATE: March 5, 2014

<u>M E M O R A N D U M</u>

TO: All Interested Persons

FROM: Beverly M. Pivec, Director of Administration

SUBJECT: VACANCY: ASSISTANT ATTORNEY GENERAL

MARYLAND STATE DEPARTMENT OF EDUCATION

The Office of the Attorney General is seeking applicants for an Assistant Attorney General position with the Maryland State Department of Education ("Department"). The Assistant Attorney General will primarily represent the Division of Special Education/Early Intervention Services and, working under the supervision of the Assistant Attorney General assigned to procurement matters, will provide legal advice on procurement matters to the Department.

The ideal candidate will have at least three years of legal experience and excellent writing skills. Experience in special education law and/or procurement law preferred. Maryland Bar required.

Interested persons should submit their resumes to Elizabeth Kameen, Principal Counsel, Maryland State Department of Education, 200 St. Paul Place, 19th Floor, Baltimore, MD 21202 by close of business on Monday, March 24, 2014. **EOE**.